



UNIVERSITY OF HEALTH SCIENCES, LAHORE

STATUTES & REGULATIONS FOR M.PHIL

STATUTES

1. The Outline of Tests are given in Appendix "A" and the Syllabi and Courses of Studies with marks allotted to each subject, are given in Appendix "B". The Outline of Tests and the Syllabi and Courses of Studies can be modified from time to time by the Academic Council with the approval of the Syndicate and the Regulations by Board of Governors.
2. The duration of the course shall be of two years.
3. The admission of M.Phil students shall be carried out in the prescribed manner under the supervision of the Admission Committee.
4. There shall be one major (compulsory) subject and one (1st) minor (elective) subject and the courses of both these subjects will be completed during 1st academic year.
5. There shall be a 2nd minor (elective) subject and the course of this subject will be completed during 2nd academic year.
6. The research work and thesis writing will be completed during 2nd academic year.
7. The examination of the major subject, the minor subjects, practical & oral and thesis examination shall be conducted as follows:
 - a. Major subject and 1st minor subject shall be examined at the end of 1st year.
 - b. Practical and Oral examination of major subject shall be conducted at the end of the 1st year.
 - c. 2nd minor subject and thesis shall be examined at the end of 2nd year.
8. The candidate shall be eligible to take examination if he/she has registered himself/herself as a student of M.Phil., in accordance with the admission regulations and fulfills the requirements of attendance and course work.
9. The degree of M.Phil. shall be conferred on a person who holds an MBBS / BDS degree or any other degree recognized by the University as equivalent to aforementioned degrees and passes the M.Phil examination.
10. The practical examination shall be conducted by two external examiners and one internal examiner.
11. The thesis shall be evaluated by two external examiners, one from abroad and the second examiner will be taken from other universities / medical colleges from within the country, excluding the supervisor.
12. Provided that there is nothing contrary to the rules and regulations as laid down by the University for the M. Phil. Examination in the relevant field, a candidate may submit his/her thesis for the award of M.Phil. degree after meeting the following requirements:
 - (i) The research work was carried out in accordance with the relevant rules and regulations of the University;
 - (ii) The candidate submits the thesis through the supervisor.

REGULATIONS

1. GENERAL REGULATIONS

- (i) The academic requirements for the M.Phil degree shall comprise course work and a thesis based on research.

- (ii) Each M.Phil student shall follow the Syllabi and Courses of Studies as may be prescribed by the Academic Council from time to time with the approval of the Syndicate.
- (iii) The major (compulsory) and 1st minor (elective) course work shall be completed by the end of the first academic year and the 2nd minor (elective) subject as well as the research work and thesis shall be completed during the second academic year.
- (iv) M.Phil. students shall be required to pay tuition fee and such other dues as may be determined by the University from time to time.
- (v) The candidate shall be awarded the degree of Master of Philosophy (M.Phil) in the subject after successful completion of all courses of study, qualifying all examinations and fulfilling all other requirements of the degree (research work & thesis).

2. REGULATIONS FOR ADMISSION

- (i) All the admission process will be coordinated and organized by the Department of Medical Education, UHS.
- (ii) There shall be an Admission Committee to supervise admissions.
- (iii) Admissions shall be made on the basis of merit in accordance with the following criteria:

Qualifications with previous academic record & relevant experience	60%
* Entry Test	10%
Interview	30%

* *As per requirements of HEC*
- (iv) The Vice Chancellor shall finally approve the admissions only in the light of recommendations made by the admission committee.
- (v) To be eligible for admission to M. Phil., a candidate shall possess an MBBS / BDS degree. Any other higher degree e.g., M.Sc. in relevant field can be recognized by the University as equivalent, to aforementioned degrees. This shall only apply to very distinguished or outstanding candidates.
- (vi) The number of students each year for admission in each discipline shall be decided by a committee comprising the Vice Chancellor (Chairperson), Director Medical Education and Head of the department concerned.
- (vii) The Heads of the Departments, each year, shall communicate for approval of the Admission Committee prior to the admissions, the total number of seats for students to be admitted. This number shall not be increased without the prior approval of the Department of Medical Education and the Vice Chancellor.
- (viii) Each candidate shall make an application for admission in response to advertisement, on a prescribed form alongwith documents specified in the admission form.
- (ix) In case a candidate who is in Government service is selected by the committee for the admission he shall obtain the deputation from his department. All these candidates will route their applications through proper channel.
- (x) All the candidates shall have to undertake a bond at the time of registration.
- (xi) Students dropped or struck off the rolls of the University Teaching Departments due to shortage of lectures or poor performance or non appearance in examination or non-payment of dues or on disciplinary grounds etc., shall not be granted re-admission.
- (xii) Any student, who was rusticated, expelled or whose entry in the University Campus was banned for any reason whatsoever, shall not be re-admitted.
- (xiii) The following shall not be eligible for admission:
 - a. Anyone who has been rusticated or expelled by any University or College for misconduct or use of unfair means in the examinations or any offence involving moral turpitude.
- (xiv) All admissions made in contravention of these Regulations shall be void.

3. REGULATIONS FOR REGISTRATION

At the beginning of each session an M.Phil. student shall have to register for the courses of study in the prescribed manner, within 30 days of the commencement of the academic session.

4. REGULATIONS FOR EXAMINATIONS

- (i) The M.Phil. examination shall be based on MCQ & SEQ papers. The MCQ paper will have the format of single best. A candidate shall be declared to have passed the examination if he/she obtains a minimum of 60% of the total marks in Theory paper. A minimum of 60% marks shall also be required to pass the practical and viva - voce Examination, separately and concomitantly.
- (ii) A student shall be allowed to appear in the examination, provided that he/she has been registered by the University during the session and has attended at least 80% of the lecture/laboratory work and completed the course work to the satisfaction of the Department concerned.
- (iii) All the Examinations of M.Phil. shall be held twice a year as prescribed.
- (iv) The candidates securing 80% marks or above shall be deemed to have passed with distinction, provided he/she has passed the examination in first attempt.
- (v) The candidate shall have to pass M.Phil Primary and Final examinations, in a maximum of 4 consecutive attempts, availed or un-availed, to enable him/her to continue his/her studies.
- (vi) A student who fails even after availing 4 chances shall cease to be a student of the University and shall not be eligible for another attempt.
- (vii) The candidate who fails to pass in the papers or practical of a subject shall be deemed to have failed in the subject as a whole. The candidate who fails to pass in one or both of the subjects of the Primary Examination shall be allowed to appear in the failing subject/s.
- (viii) A student obtaining first position in a course shall be awarded a 'Certificate of Merit' provided that he/she obtains a total of at least 75% marks and has passed all the examinations in first attempt and has completed the entire requirements for M.Phil. degree within two years.

5. REGULATIONS FOR THE APPOINTMENT OF EXAMINERS IN THEORY

- (i) Advanced Studies & Research Board shall approve a panel of internal and external examiners in the subject concerned.
- (ii) The Vice Chancellor shall appoint initial and final paper setters and external examiners in theory from the panel.
- (iii) The Vice Chancellor shall also appoint internal and external examiners for practical and viva-voce examination from the panel approved by the Advanced Studies & Research Board.
- (iv) The external examiner shall be a teacher in any University within Pakistan or preferably from abroad, or a college affiliated with the University or any other recognized academic institution.
- (v) No person shall be appointed as examiner who has a near relation i.e., father, mother, full and half brother and sister, paternal and maternal uncle, father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, wife, son, daughter or husband appearing in the paper to be set or examined by him/her.
- (vi) A question paper will be set by the external examiner on MCQ and SEQ pattern from the Bank developed by the UHS.
- (vii) The SEQ papers shall be marked by external examiners only.
- (viii) The date sheet to hold the examination shall be notified by the Controller of Examinations in consultation with the Heads of Departments and approved by the Vice Chancellor.
- (ix) The award list of the practical examination shall be submitted jointly to the Controller of Examinations by both internal and external examiners.

- (x) The Controller of Examinations shall compile and declare the results on the basis of evaluation record in theory and practical examinations submitted by the examiners strictly in accordance with the regulations.

6. RESEARCH WORK & APPOINTMENT OF SUPERVISOR

- (i) A student shall select a topic of thesis which will be recommended by the supervisor by the end of 1st academic year of studies for approval of the Advanced Studies & Research Board.
- (ii) Each student shall perform research work in partial fulfillment of the requirements of the degree under the supervisor appointed for the purpose by the Advanced Studies and Research Board.
- (iii) The research supervisor must hold a postgraduate degree which shall not be less than M.Phil in the relevant subject with sufficient experience.
- (iv) Wherever necessary, a co-supervisor may also be appointed with postgraduate qualifications in the related field.
- (v) In case a student fails to complete the research and thesis requirements of M.Phil. within a period of 2 years, provided that he has passed his 1st year examinations successfully (both major and one minor), an extension of another one year may be granted on the recommendation of the supervisor.
- (vi) No extension beyond 12 months shall be granted under any circumstances. A student failing to submit his/her thesis by the end of the 3rd year shall cease to be a student of the University. He/she shall not be allowed any other chance.
- (vii) The student is required to submit 4 copies of thesis to the Controller of Examinations within the prescribed time limit.
- (viii) The thesis shall be printed on A4 size paper and initially be submitted in ring bound form along with soft copy on CD and finally be submitted as black hard binding with golden lettering on the front and the spine in prescribed manner.
- (ix) A copy of the thesis shall be sent to the library by the Controller of Examinations after successful completion of the requirements of the M.Phil. degree by the candidate.

7. REGULATIONS FOR THESIS EXAMINATION

- a) A student shall be eligible for M.Phil. thesis examination provided:
 - i. that he/she has been a student on a regular basis for the prescribed period, or allowed necessary extension as provided under Clause 6(v).
 - ii. that he/she has successfully completed the prescribed courses, including seminars, and tutorials to the satisfaction of the supervisor and the Head of the Department concerned.
 - iii. that he/she has completed a thesis on the basis of a research topic approved by the Advanced Studies and Research Board.
- b) that after completion of the requirements stated above, the student shall submit an application on a prescribed form to the Controller of Examinations for admission to the thesis examination for M.Phil.
- c) The Vice Chancellor shall appoint three external examiners for the thesis examination. One external examiner shall be appointed from abroad and the other two examiners shall be appointed, out of the panel approved by Advanced Studies & Research Board.
- d) The thesis shall be sent for evaluation to the external examiners, well in time before the date of viva-voce examination and should be approved by them.
- e) After the approval of thesis by the evaluators, the thesis viva- voce examination shall be held within the University Campus on such date as may be notified by the Controller of Examinations. The Controller of Examinations shall make appropriate arrangement for the conduct of thesis/oral examination in consultation with the department and external examiners.

- f) The thesis viva-voce examination shall be conducted by two External Examiners who shall submit a report on the suitability of the candidate for the award of degree. The supervisor shall act as coordinator.

8. STUDENTS DISCIPLINE

- (i) All the students shall abide by the Rules, Regulations and Statutes of the University and follow all directives issued from time to time.
- (ii) No student shall undertake any employment during the course of study.
- (iii) No student shall take part in political activities or form union, association or any other organized body or become a member of any other society/association within the University or outside.
- (iv) No students shall, through a document or by any communication, approach the press, in his own name or through an association.
- (v) Violation of these rules shall entail rustication/expulsion under the provisions of the University Ordinance.

9. FEE & OTHER DUES

Each student shall be required to pay registration and tuition fees, examination fee and such other charges as may be prescribed by the University from time to time.