



UNIVERSITY OF HEALTH SCIENCES LAHORE

Khayaban-e-Jamia Punjab, Lahore 545600, Pakistan

CONSULTANT REQUIRED

The University of Health Sciences, Lahore (UHS) requires to hire the services of Individual Consultant for a short term consultancy for a period of six months under clause 46 of PPRA 2014 (Amended).

The Terms of Reference are as follows:

- (i) To develop SOPs and training the staff of Human Resource department of UHS, Lahore to process and handle procedural and codal formalities, those outlined in the ESTA Code of the Government of Punjab, covering aspects like recruitments leaves, disciplinary proceedings etc.
 - (ii) Coordination with resource persons to design and conduct training of the newly recruited & existing staff in the University of Health Sciences, Lahore.
- The detailed TORs can be downloaded from the University website www.uhs.edu.pk
 - Individual Consultant shall be selected based on qualification and experience for the assignment.
 - Eligible Consultants may apply along with the following documents:
 - (a) CV
 - (b) Copy of CNIC
 - (c) Recent passport size photograph.
 - (d) Attested copies of academic qualification
 - (e) Evidence of relevant experience.
 - The expression of interest, financial proposal and above mentioned documents in a sealed envelope can be put into the Tender Box placed at Reception Desk of UHS, Lahore by 02:00 AM dated 09.01.2024. The dossier will be opened at 02:30 AM on 09.01.2024 by the Tender Committee in the presence of the applicants.
 - The financial proposals should be submitted separately in a sealed envelope.
 - Only shortlisted candidates shall be called for interview.
 - No TA/DA will be paid for the interview.

REGISTRAR

University of Health Sciences

Khayaban-e-Jamia Punjab, Lahore

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