



## **DOCUMENTS TO BE PROVIDED WITH THE DEGREE APPLICATION FORM**

1. Degree Application Form duly attested by the Principal of Respective College
2. Attested copies of DMCs of all Failed & Passed Profs./Parts with name spellings as per Matric Certificate or preceding degree.
3. Attested copies of Diplomas in Nursing & Midwifery and Equivalence Certificate (for B.Sc. Nursing Degree), migration certificate (in case of studying from university other than UHS) & PNC registration card copy
4. Copies of Matric & Inter Certificates or Equivalent duly attested
5. Copy of MBBS Degree (for Postgraduate Degrees/Diplomas) duly attested
6. Copy of PMDC Certificate (for Postgraduate Degrees/Diplomas) duly attested
7. Copy of Migration/Upgradation Letter (if applicable)
8. Reason of application duly attested by Principal of respective College.
9. Attested copy of Provisional Certificate.
10. A fee of Rs.5000/- to be paid by Bank Draft or Pay Order in favour of Treasurer UHS Lahore or UHS Bank Challan Form available at NBP Branch, Sheikh Zayed Hospital, Lahore.
11. ID Card Copy duly attested
12. Three Passport size Photographs duly attested
13. Applicant's Name and his/her Father's name must be written exactly as per Matric Certificate or preceding degree in the application form.
14. A certificate (as per "Anx-A" on back) by signing confirming the correct spelling of name/father's name and college. As after the issuance of the degree, no duplicate/fresh degree is issued due to any difference in spellings.
15. Please Deposit Original DMC's of all Profs. passed under university other than UHS alongwith their verified copies from COE of respective university. The original DMC's will be returned with the Degree.

### **Note:**

1. The degree application form will not be received by UHS unless all the above listed correct documents are provided with the form. And all the documents be attached in descending order.
2. **For M. Phil Degree:-** All the requirements of the thesis have been fulfilled. Please attach attested copy of result notification of thesis awards.

# **CERTIFICATE**

## **Correct Spellings of the Applicant and His/Her Father's Name Exactly as per Matric Certificate**

\* In case of postgraduate degree/diploma, name spellings to be written exactly as per preceding degree.

(To be handed over to UHS Degree Cell alongwith the Degree Application Form)

Name (Capital Letters): - : \_\_\_\_\_

Father's Name (Capital Letters): - : \_\_\_\_\_

Institute/College: - : \_\_\_\_\_

Dated: \_\_\_\_\_

Signature: - \_\_\_\_\_

Name: - \_\_\_\_\_



**UNIVERSITY OF HEALTH SCIENCES LAHORE**  
**KHAYABAN-E-JAMIA PUNJAB LAHORE**  
**Ph: No. (Off) 042-9231304-9 Fax No. 042-9230870**

**Application for Degree**

(Office Use Only)

Diary No.

Note:

- The form shall be submitted to the office of the Degree Cell Department
- Please fill in the form in black ink and clearly print or type only in CAPITAL letters and avoid contact with the edges of the boxes. A box may be left empty wherever a word ends and a new words begins in the same line or where nothing further is to be written
- Avoid any over writing and other mistake while filling in the form. Please make sure the form is filled in as neatly as possible. If there are too many mistakes in the form fill in the new form. Blanco or fluid isn't allowed.
- Wherever small choice field boxes  are provided in the form, the box adjacent to the appropriate answer is to be ticked or checked  Or

**1.** Type of Degree  MBBS  BDS  MD/MS  MDS  M. Phil  
 (Specify in 11)  MPH  Diploma  Nursing  Paramedic  Other (Specify)

**Applicant's Personal Information**

**2.** Full Name (First, Middle, Last)

**3.** Father's Name (First, Middle, Last)

**4.** Date of Birth (DD/MM/YYYY)  **5.** Applicant's NIC (Provide copy)

**6.** Name of Institute

**7.** Registration Number  U H S **8.** Session

**9.** Final Examination Held in  **10.** Roll No. (final Exam)

**11.** Type of Degree  **12.** Subject (If applicable e.g. postgraduate)

**13.** Present Address

**14.** Telephone No.  E-mail/Fax #

**15.** Permanent Address (mention all relevant information like Post Code, etc.)

Line No. 2

Line No. 2

16. Have you ever been issued the degree?  Yes  No

17. Amount Rs.     Mode of Payment  Draft  Bank Receipt

18. Draft/Bank Receipt No: \_\_\_\_\_ Date:

NOTE: Attach original Bank Draft/ Bank Receipt with this form

19. I have attached the attested copies of the following documents with this form (Tick applicable box)

Matric & F.Sc or Equivalent  Provisional Certificate  DMC's of all Failed & Passed Professionals/Years

NIC/\*Passport  Three Attested Photographs  Reason of application  
\*For Foreign Students only

MBBS/BDS Degrees  
(only for the Students of Postgraduate Degrees)

20. **DECLARATION:**

I hereby solemnly declare and affirm that the information provided and statements made by me in this form are true and correct to the best of my knowledge and belief, and nothing material has been concealed or withheld herein. I understand that applying for issue the degree without being eligible for it, is a crime punishable under the criminal act of law.

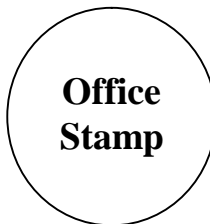
Please affix  
Photograph here  
without attestation  
4x4 cm  
with blue background

\_\_\_\_\_  
Signature of Applicant

Dated: \_\_\_\_\_

21. **VERIFICATION BY THE PRINCIPAL**

I certify that: (1) all information provided and statements made by the candidate in this form are true and correct to the best of my knowledge and as per this office record (2) The candidate is eligible for the degree he/she has applied for. (3.) \*The candidate has passed the subject of Islamiat & Pakistan Studies.  
\*applicable only to MBBS/BDS candidates.



\_\_\_\_\_  
Signature of Principal

Dated: \_\_\_\_\_

\_\_\_\_\_  
Full Name

\_\_\_\_\_  
Controller of Examination

**Please deposit original DMC's of all Profs. passed under University other than UHS along with this application form. The original DMC's will be returned with the Degree**

**For Office Use Only**  
(Processing by UHS Departments)

**Finance Office**

**Dated:** \_\_\_\_\_

Certified that a sum of Rs. \_\_\_\_\_ is received from \_\_\_\_\_ vide Bank  
Draft/Bank Receipt No. \_\_\_\_\_ as Degree fee for \_\_\_\_\_ Degree

\_\_\_\_\_  
**Full Name**

\_\_\_\_\_  
**Treasure's Signature & Stamp**

**Registration Office**

**Dated:** \_\_\_\_\_

Particular of the candidate according to Registration Record are:

Academic Session: \_\_\_\_\_ Registration No. \_\_\_\_\_

Spelling of Name as per Registration Record: \_\_\_\_\_

|   |              |
|---|--------------|
| Migrated from _____ College to _____ College<br>on (date) _____ | No Migration |
|---|--------------|

\_\_\_\_\_  
**Full Name**

\_\_\_\_\_  
**Registrar's Signature & Stamp**

**Tabulation Section**

**Dated:** \_\_\_\_\_

Certified that the candidate has cleared his/her final examination of \_\_\_\_\_ in

Under Roll No. \_\_\_\_\_ and passed vide this office Notification No. \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
**Full Name**

\_\_\_\_\_  
**AC (T) Signature & Stamp**

**Controller of Examination**

**Dated:** \_\_\_\_\_

Certified that I have verified original Record of the candidate and recommend him/her for issue  
of Degree

\_\_\_\_\_  
**Full Name**

\_\_\_\_\_  
**CoE Signature & Stamp**

**Degree Cell**

**Dated:** \_\_\_\_\_

Degree bearing serial no. \_\_\_\_\_ has been delivered on \_\_\_\_\_. The entry  
has been made at serial no. \_\_\_\_\_ on the "Degree Record Ledger". A photocopy of the degree  
has also been kept for record.

\_\_\_\_\_  
**Full Name**

\_\_\_\_\_  
**Incharge Degree Cell Signature & Stamp**

# CHECK LIST

I have attached the attested copies of the following documents with this form alongwith the fee of Rs.5,000/- (Tick applicable boxes)

- Matric & F.Sc or Equivalent |  CNIC/\*Passport  
\*For Foreign Students only

- DMCs of all Failed & Passed Professionals/Parts

| <u>MBBS</u>                |                    | <u>BDS/B.Sc.'s</u>  |                    | <u>PGD/Masters Degrees</u> |                    |
|----------------------------|--------------------|---------------------|--------------------|----------------------------|--------------------|
| <b>First Prof. Part I</b>  |                    | <b>First Prof.</b>  |                    | <b>Part 1</b>              |                    |
| <u>Year-Annual</u>         | <u>Year-Supply</u> | <u>Year-Annual</u>  | <u>Year-Supply</u> | <u>Year-Annual</u>         | <u>Year-Supply</u> |
| <b>First Prof. Part II</b> |                    | <b>Second Prof.</b> |                    |                            |                    |
| <u>Year-Annual</u>         | <u>Year-Supply</u> | <u>Year-Annual</u>  | <u>Year-Supply</u> |                            |                    |
| <b>Second Prof.</b>        |                    | <b>Third Prof.</b>  |                    | <b>Part II</b>             |                    |
| <u>Year-Annual</u>         | <u>Year-Supply</u> | <u>Year-Annual</u>  | <u>Year-Supply</u> | <u>Year-Annual</u>         | <u>Year-Supply</u> |
| <b>Third Prof.</b>         |                    | <b>Final Prof.</b>  |                    |                            |                    |
| <u>Year-Annual</u>         | <u>Year-Supply</u> | <u>Year-Annual</u>  | <u>Year-Supply</u> |                            |                    |
| <b>Final Prof.</b>         |                    |                     |                    |                            |                    |
| <u>Year-Annual</u>         | <u>Year-Supply</u> |                     |                    |                            |                    |

- Original Verified DMCs if passed under University other than UHS alongwith Original DMCs
- Provisional Certificate |  MBBS/BDS Degrees\* |  Result Notification of Thesis Awards for M.Phil  
\*only for the Students of Postgraduate Degrees
- Three Attested Photographs |  Reason of Application

**Note:**

- Applicant is required to submit an application addressed to CoE, duly signed by the Principal of respective College in case if there is any gap in Professionals/Years/Parts. Student will be contacted for any discrepancy found which he/she has to resolve for completion of Degree process.
- If still unresolved, student will be responsible for any delay in provision of degree to him/her.

**DECLARATION:**

I hereby solemnly declare and affirm that the information provided by me in this form is true and correct to the best of my knowledge and belief, and no material has been concealed or withheld herein. I understand that applying for issuance of the degree without being eligible for it, is a crime punishable under the criminal act of law.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Signature of Degree Processing Officer**