



# University of Health Sciences, Lahore

Examinations Department

Ref. No: UHS/CE-09/

Date: 01-04-2009

**Subject: Minutes of Meeting of Faculty of Oral Biology and Tooth Morphology (BDS)**

Venue: Workshop Room, UHS Lahore.

Date: 01-04-2009

**Participants:**

Associate Prof. Dr. Farrukh Mumtaz	FMH, Lahore.
Associate Prof. Dr. Shah Nawaz Bal	PMC, Faisalabad.
Associate Prof. Dr. Amir Imdad Ali	LMDC, Lahore.
Associate Prof. Dr. Muhammad Qasim Saeed	CMH, Lahore.
Assistant Prof. Dr. Sher Muhammad	NMC, Multan.
Assistant Prof. Dr. Rabia Awan	deMont, Lahore.
Assistant Prof. Dr. Arham Chohan	CMH, Lahore.
Assistant Prof. Dr. Siddique Aslam	UMC, Faisalabad.
Assistant Prof. Dr. Muhammad Nasir Saleem	CMH, Lahore.
Senior Registrar Dr. Bilal Arjumand	MIHS, Rawalpindi.
Senior Registrar Dr. Ali Shamim Atta-Ullah	UMC, Faisalabad.
Demonstrator Dr. Samia Shad	deMont, Lahore.
Prof. I.A. Naveed	Director, Med. Ed., UHS Lahore.
Dr. Junaid Sarfraz Khan	CoE, UHS Lahore.

## **Proceedings:**

Vice Chancellor UHS, Lahore convened a meeting at UHS at 10:00 a.m. to gather feedback on the Objectively Structured Performance Evaluation (OSPE) introduced from Annual 2008 Examinations as a feedback project and assimilate recommendations as well as the Final Format of OSPE in Oral Biology and Tooth Morphology for BDS Annual 2009 Examinations.

The Heads of Departments of Oral Biology and Tooth Morphology of all affiliated Public and Private Medical Colleges expressed their pleasure in introducing a more objective, standardized and uniform evaluation system and recognized the importance of change based on the Best Evidence Medical Education available. After thorough deliberation the forum constituted a Curriculum Review Committee comprising of the following members:

1. Dr. Farrukh Mumtaz
2. Dr. Rabia Awan
3. Dr. Muhammad Nasir Saleem
4. Dr. Sher Muhammad
5. Dr. Bilal Arjumand

The terms of reference of the Curriculum Review Committee will be the following:

1. The Committee shall provide to the undersigned within ONE Month the Bare Minimum List of Specimens / Histology Slides / Tooth Models and other Resource Material required to run a teaching facility in the subject.
2. The Committee shall also review the current Curriculum and Syllabus of the subject and suggest changes if any based on the current and expected community needs.

The First Meeting of the Committee shall be held at UHS Faculty Lounge at 11:00 a.m. on Friday, the 10<sup>th</sup> of April, 2009.

The Faculty expressed the need for bringing uniformity, standardization and objectivity to the Practical / Viva Voce Examination in the subject and using the experiences in the MBBS Program unanimously decided to introduce OSPE in the subject. The Format shall be the following:

Total Stations	12
Time /Station	02 Minutes
OSPE	30 Marks <i>SEVEN Histology Slides</i> each carrying 02 Marks (01 Mark for Identification and 0.5 Mark each for Two Specific Points of Identification) <i>FIVE Tooth Models</i> carrying 02 Marks each (01 Mark for Identification and 01 Mark for Morphological Point of Identification)
Drawing & Labeling	ONE View / Aspect of Structure of Jaw / Tooth carrying 06 Marks (05 Assignments will be sent to be distributed at random to the students per day. Time allowed will be 10 minutes)
Viva Voce	60 Marks (30 with Internal Examiner and 30 with External Examiner)

The Internal and External Examiner shall sit together. On any given day of examination, the Examiners will divide topics between them but shall award marks to all responses of the candidate to questions asked by both. The awards shall be sent to the Examinations Department separately by the TWO examiners. Each Candidate shall be given at least 10-15 minutes for this component of Examination during which the Examiners between themselves shall cover the entire subject.

Each Institution shall send ONE complete set of MCQs, SEQs and OSPE Paper to the Undersigned in a Sealed Confidential Envelope to be vetted by a Committee before inclusion in the UHS Question Bank.

The Faculty also recommended that Final Paper Setting should be done by a Two to Three Member Committee.

The meeting ended on a note of thanks by the Chair.

**Dr. Junaid Sarfraz Khan**  
*F.C.P.S. (Pk), F.R.C.S. (Glasg)*  
*DipMedEd (Dundee)*  
**Controller of Examinations**  
Fax: 0092429231857  
[junaidsarfraz@hotmail.com](mailto:junaidsarfraz@hotmail.com)

c.c:

- ASO to VC
- Registrar, UHS.
- Director Medical Education, UHS.
- Principals, All Affiliated Medical Colleges.

## **Conduct of OSPE**

- The Batches for Structured Viva Voce and OSPE exam will be same on any particular day and will be 15-17 students strong.
- The Practical Answer Books for OSPE stations will be sent separately to each centre one for each candidate.
- The candidates are to carry the Practical Answer Books from station to station and are to register their responses to each question at these desks separately on the same Practical Answer Sheet in the designated areas.
- Before leaving the Assessment Hall the candidate should deposit the Answer Book either at the “Marking Desk” or with the organizer as per decision of the convener.
- All candidates will complete a “Feedback Proforma” and deposit the same confidentially in the sealed collection boxes provided.
- The candidates leaving the OSPE Hall will not mingle with candidates awaiting assessment, who are to be kept under supervision in a separate holding bay.
- Each batch of the candidates while waiting for the OSPE in the waiting area should be briefed about the OSPE process and the layout of the OSPE hall as well as the flow of candidates through the hall. They are not to bring any mobile phones or any other technology that could be used for communication within the premises of the examination centre.
- Any student found having mobile phone or any other electronic medium should be removed from the OSPE examination centre and an Unfair Means Case registered against him/ her.
- Both the Internal and External Examiners shall sit together and assess each candidate thoroughly on all topics awarding marks independently for each topic for responses to questions asked by either one of them.

## **ANONYMOUS OSPE FEEDBACK PROFORMA**

University of Health Sciences believes that the actual beneficiary of Medical Education is the Public of Pakistan. Therefore, the University has introduced clinically-oriented and community-based objectives in the teaching and learning strategies as well as the evaluation criteria. Replacing certain subjective components of the Practical Examination with Objectively Structured Performance Evaluation is yet another step by the University towards that goal.

The University also strongly believes that the students are the key stakeholders of the Medical Education Cycle therefore any improvement both qualitative and quantitative in Medical Education cannot be achieved without the input of our students.

The University has, therefore, developed an anonymous mandatory "Feedback Proforma" that the students are required to complete at the end of each OSPE and shall drop the same in the sealed boxes provided which will be delivered in confidence to the Examinations Department for study and analysis.

A copy of the "Feedback Proforma" is provided for your information and perusal.



**STUDENT'S FEEDBACK FORM**  
**UNIVERSITY OF HEALTH SCIENCES LAHORE**

**EXAMINATION:** \_\_\_\_\_

**SUBJECT:** \_\_\_\_\_

**OSPE SECTION**

**SA = Strongly Agree, A = Agree, U = Uncertain, DA = Disagree, SDA =**

**Instructions: COMPULSORY & ANONYMOUS, fill all sections and tick appropriate box.**

**1. PRE EXAMINATION ARRANGMENTS**

a) Were you sent / conveyed information about time,  
SDA SA A U DA  
place and format in time?

**2. EXAMINATION CONDUCT:**

a) Waiting area (comfortable, provided with basic amenities etc.) SA A U DA  
SDA

b) Timings observed punctually? SA A U DA  
SDA

c) Instructions clearly conveyed prior to start of examination? SA A U DA  
SDA

d) Conducting staff helpful / cooperative? SA A U DA  
SDA

e) Instructions on stations were clear / concise? SA A U DA  
SDA

f) Attitude of Examiner? SA A U DA  
SDA

g) Organization of flow between stations? SA A U DA  
SDA

h) Time provided in tasks? SA A U DA  
SDA

**3. GENERAL ATMOSPHERE OF EXAMINATION HALL WAS**

**CONDUCTIVE TO SMOOTH CONDUCT OF OSPE?** SA A U DA  
SDA

**4. OVERALL CONDUCT OF EXAMINATION CANNOT**

**BE IMPROVED.** SA A U DA  
SDA

**IF THE ANSWER IS ANYTHING BUT SA / A PLEASE EXPLAIN.**

**5. CURRICULUM OF THE SUBJECT AND THE QUALITY**

**OF ITS TEACHING CANNOT BE IMPROVED?** SA A U DA  
SDA

**IF THE ANSWER IS ANYTHING BUT SA / A PLEASE EXPLAIN.**

**6. ANY SUGGESTIONS FOR IMPROVING MEDICAL EDUCATION SYSTEM AT UHS?**