



# University of Health Sciences, Lahore

Examinations Department

Ref. No: UHS/CE-09/

Date: 08-04-2009

**Subject: Minutes of Meeting of Faculty of General Pathology and Microbiology (BDS)**

Venue: Workshop Room, UHS Lahore.

Date: 08-04-2009

## **Participants:**

Prof. Dr. Abdul Hayee	FMH, Lahore.
Prof. Dr. Samina Naeem	deMont, Lahore.
Associate Prof. Dr. Gul-e-Atif	MIHS, Rawalpindi.
Associate Prof. Dr. Shehla Haroon	LMDC, Lahore.
Assistant Prof. Dr. Naeem Chaudhary	NMC, Multan.
Assistant Prof. Dr. Saeed Ahmad	deMont, Lahore.
Assistant Prof. Dr. Ejaz Waris	FMH, Lahore.
Senior Demonstrator Dr. Saira Sajid	UMC, Faisalabad.
Prof. I.A. Naveed	Director, Med. Ed., UHS Lahore.
Dr. Junaid Sarfraz Khan	CoE, UHS Lahore.

## **Proceedings:**

Vice Chancellor UHS, Lahore convened a meeting at UHS at 10:00 a.m. to gather feedback on the Objectively Structured Performance Evaluation (OSPE) introduced from Annual 2008 Examinations as a Demonstration Project and assimilate recommendations as well as the Final Format of OSPE in General Pathology and Microbiology for BDS Annual 2009 Examinations.

The Faculty constituted a Curriculum Review Committee comprising of the following members:

1. Prof. Dr. Abdul Hayee
2. Prof. Dr. Samina Naeem
3. Associate Prof. Dr. Gul-e-Atif
4. Associate Prof. Dr. Shehla Haroon
5. Assistant Prof. Dr. Naeem Chaudhary

The terms of reference of this committee shall be:

1. The Committee shall provide to the undersigned within ONE Month the Bare Minimum List of Resource Material required to run a teaching facility in the subject and also provide a list of Practicals in the subject.
2. The Committee shall also review the current Curriculum and Syllabus of the subject and suggest changes if any based on the current and expected community needs and needs of the Health Profession.

The Faculty agreed to send ONE Complete set of OSPE, MCQ and SEQ Paper within 04 Weeks. The Faculty also constituted a Vetting Committee which shall vet the Questions sent to the University in the subject by various subject specialists before inclusion in the UHS Question Bank.

The first meeting of the Committee shall be held at 10:00 a.m on Thursday, the 16<sup>th</sup> of April 2009 at UHS Faculty Lounge.

The Faculty recommended that on any given day of Examination the Batch of Students should be around 15-17 strong only. The Viva Voce shall only carry 40 Marks (20 with Internal Examiner and 20 with External Examiner). The Yearly Workbook will carry 05 Marks. 45 Marks will be dedicated to OSPE as per following formula:

Observed Stations	15 Marks (3 Stations)
One Station of Sterilization and Occupational Health	
Two Stations of Staining of Microbiology Specimen (10 Minutes at each Station)	
Non-Observed Stations	30 Marks (10 Stations)
Five Stations of Microbiology and Parasitology and Five Stations of General Pathology (03 Minutes at each Station)	

The Internal and External Examiner shall sit together. On any given day of examination, the Examiners will divide topics between them but shall award marks to all responses of the candidate to questions asked by both. The awards shall be sent to the Examinations Department separately by the TWO examiners. Each Candidate shall be given at least 10-15 minutes for this component of Examination during which the Examiners between themselves shall cover the entire subject.

The meeting ended on a note of thanks by the Chair.

**Dr. Junaid Sarfraz Khan**  
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*DipMedEd (Dundee)*  
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c.c:

- ASO to VC
- Registrar, UHS.
- Director Medical Education, UHS.
- Principals, All Affiliated Medical Colleges

## **Conduct of OSPE**

- The Batches for Structured Viva Voce and OSPE exam will be same on any particular day and will be up to 17 students strong.
- The Practical Answer Books for OSPE stations will be sent separately to each centre one for each candidate.
- The candidates are to carry the OSPE Answer Books from station to station and are to register their responses to each question at these desks separately on the same Practical Answer Sheet in the designated areas.
- Before leaving the Assessment Hall the candidate should deposit the Answer Book either at the “Marking Desk” or with the organizer as per decision of the convener.
- All candidates will complete a “Feedback Proforma” and deposit the same confidentially in the sealed collection boxes provided.
- The candidates leaving the OSPE Hall will not mingle with candidates awaiting assessment, who are to be kept under supervision in a separate holding bay.
- Each batch of the candidates while waiting for the OSPE in the waiting area should be briefed about the OSPE process and the layout of the OSPE hall as well as the flow of candidates through the hall. They are not to bring any mobile phones or any other technology that could be used for communication within the premises of the examination centre.
- Any student found having mobile phone or any other electronic medium should be removed from the OSPE examination centre and an Unfair Means Case registered against him/ her.
- Both the Internal and External Examiners shall sit together and assess each candidate thoroughly on all topics awarding marks independently for each topic for responses to questions asked by either one of them.

## **ANONYMOUS OSPE FEEDBACK PROFORMA**

University of Health Sciences believes that the actual beneficiary of Medical Education is the Public of Pakistan. Therefore, the University has introduced clinically-oriented and community-based objectives in the teaching and learning strategies as well as the evaluation criteria. Replacing certain subjective components of the Practical Examination with Objectively Structured Performance Evaluation is yet another step by the University towards that goal.

The University also strongly believes that the students are the key stakeholders of the Medical Education Cycle therefore any improvement both qualitative and quantitative in Medical Education cannot be achieved without the input of our students.

The University has, therefore, developed an anonymous mandatory "Feedback Proforma" that the students are required to complete at the end of each OSPE and shall drop the same in the sealed boxes provided which will be delivered in confidence to the Examinations Department for study and analysis.

A copy of the "Feedback Proforma" is provided for your information and perusal.



**STUDENT'S FEEDBACK FORM**  
**UNIVERSITY OF HEALTH SCIENCES LAHORE**

**EXAMINATION:** \_\_\_\_\_

**SUBJECT:** \_\_\_\_\_

**OSPE SECTION**

**SA = Strongly Agree, A = Agree, U = Uncertain, DA = Disagree, SDA =**

**Instructions: COMPULSORY & ANONYMOUS, fill all sections and tick appropriate box.**

**1. PRE EXAMINATION ARRANGMENTS**

a) Were you sent / conveyed information about time,  
SDA SA A U DA  
place and format in time?

**2. EXAMINATION CONDUCT:**

a) Waiting area (comfortable, provided with basic amenities etc.) SA A U DA  
SDA

b) Timings observed punctually? SA A U DA  
SDA

c) Instructions clearly conveyed prior to start of examination? SA A U DA  
SDA

d) Conducting staff helpful / cooperative? SA A U DA  
SDA

e) Instructions on stations were clear / concise? SA A U DA  
SDA

f) Attitude of Examiner? SA A U DA  
SDA

g) Organization of flow between stations? SA A U DA  
SDA

h) Time provided in tasks? SA A U DA  
SDA

**3. GENERAL ATMOSPHERE OF EXAMINATION HALL WAS**

**CONDUCTIVE TO SMOOTH CONDUCT OF OSPE?** SA A U DA  
SDA

**4. OVERALL CONDUCT OF EXAMINATION CANNOT**

**BE IMPROVED.** SA A U DA  
SDA

**IF THE ANSWER IS ANYTHING BUT SA / A PLEASE EXPLAIN.**

**5. CURRICULUM OF THE SUBJECT AND THE QUALITY**

**OF ITS TEACHING CANNOT BE IMPROVED?** SA A U DA  
SDA

**IF THE ANSWER IS ANYTHING BUT SA / A PLEASE EXPLAIN.**

**6. ANY SUGGESTIONS FOR IMPROVING MEDICAL EDUCATION SYSTEM AT UHS?**