



# University of Health Sciences, Lahore

Examinations Department

Ref. No: UHS/CE-09/

Date: 10-04-2009

**Subject: Minutes of Meeting of Faculty of Science of Dental Materials (BDS)**

Venue: Workshop Room, UHS Lahore.

Date: 10-04-2009

## **Participants:**

Associate Prof. Maj. Gen. Dr. Noor Husain

Associate Prof. Dr. Naghma Parveen

Associate Prof. Dr. Mohtada Hassan

Assistant Prof. Dr. Wasif Ali Khan

Assistant Prof. Dr. Asif Ali Shah

Assistant Prof. Dr. Usman Mehmood

Assistant Prof. Dr. Muhammad Sajid

Assistant Prof. Dr. Salman Aziz

Assistant Prof. Dr. Bilal Ahmed

Assistant Prof. Dr. Qammar Abbass

Senior Demonstrator Dr. Imran Naseer

Senior Demonstrator Dr. Rabia M. Awan

Prof. I.A. Naveed

Dr. Junaid Sarfraz Khan

FMH, Lahore.

NMC, Multan.

MIHS, Rawalpindi.

deMont, Lahore.

deMont, Lahore.

LMDC, Lahore.

LMDC, Lahore.

LMDC, Lahore.

UMC, Faisalabad.

CMH, Lahore.

deMont, Lahore.

deMont, Lahore.

Director, Med. Ed., UHS Lahore.

CoE, UHS Lahore.

## **Proceedings:**

Vice Chancellor UHS, Lahore convened a meeting at UHS at 10:00 a.m. to gather feedback on the Objectively Structured Performance Evaluation (OSPE) introduced from Annual 2008 Examinations as a Demonstration Project and assimilate recommendations as well as the Final Format of OSPE in Science of Dental Materials for BDS Annual 2009 Examinations.

The Faculty constituted a Curriculum Review Committee comprising of the following members:

1. Maj. Gen. Dr. Noor Husain
2. Dr. Naghma Parveen
3. Dr. Asif Ali Shah
4. Dr. Muhammad Sajid
5. Dr. Qammar Abbass
6. Dr. Bilal Ahmed

The terms of reference of this committee shall be:

1. The Committee shall provide to the undersigned within ONE Month the Bare Minimum List of Resource Material required to run a teaching facility in the subject and also provide a list of Practicals in the subject.
2. The Committee shall also review the current Curriculum and Syllabus of the subject and suggest changes if any based on the current and expected community needs and needs of the Health Profession.

*(Each Institution shall send to Dr. Asif Ali Shah their comments, suggestions and reviews regarding the Current Curriculum within 1 Week together with the Bare Minimum List of Resource Material required to run a teaching facility in the subject and also provide a list of Practicals in the subject.)*

The Faculty agreed to send ONE Complete set of OSPE, MCQ and SEQ Paper within 04 Weeks.

The Faculty also constituted a Vetting Committee. The Committee shall vet the Questions sent to the University in the subject by various subject specialists before inclusion in the UHS Question Bank.

The first meeting of the Committee shall be held at 10:00 a.m on Friday, the 24<sup>th</sup> of April 2009 at UHS Faculty Lounge.

The Faculty recommended that on any given day of Examination the Batch of Students should be around 15-17 strong only (up to 20 in NMC and deMont). The Viva Voce shall only carry 50 Marks (25 with Internal Examiner and 25 with External Examiner). 40 Marks will be dedicated to OSPE as per following formula:

Observed Stations (05 Minutes at each Station)	20 Marks (5 Stations)
Non-Observed Stations (05 Minutes at each Station)	20 Marks (5 Stations)

(ToS of OSPE shall be provided by the Curriculum Review Committee within ONE Month)

The Internal and External Examiner shall sit together. On any given day of examination, the Examiners will divide topics between them but shall award marks to all responses of the candidate to questions asked by both. The awards shall be sent to the Examinations Department separately by the TWO examiners. Each Candidate shall be given at least 10-15 minutes for this component of Examination during which the Examiners between themselves shall cover the entire subject.

The meeting ended on a note of thanks by the Chair.

**Dr. Junaid Sarfraz Khan**

*F.C.P.S. (Pk), F.R.C.S. (Glasg)*

*DipMedEd (Dundee)*

**Controller of Examinations**

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c.c:

- ASO to VC
- Registrar, UHS.
- Director Medical Education, UHS.
- Principals, All Affiliated Medical Colleges

## **Conduct of OSPE**

- The Batches for Structured Viva Voce and OSPE exam will be same on any particular day and will be up to 20 students strong.
- The Practical Answer Books for OSPE stations will be sent separately to each centre one for each candidate.
- The candidates are to carry the OSPE Answer Books from station to station and are to register their responses to each question at these desks separately on the same Practical Answer Sheet in the designated areas.
- Before leaving the Assessment Hall the candidate should deposit the Answer Book either at the “Marking Desk” or with the organizer as per decision of the convener.
- All candidates will complete a “Feedback Proforma” and deposit the same confidentially in the sealed collection boxes provided.
- The candidates leaving the OSPE Hall will not mingle with candidates awaiting assessment, who are to be kept under supervision in a separate holding bay.
- Each batch of the candidates while waiting for the OSPE in the waiting area should be briefed about the OSPE process and the layout of the OSPE hall as well as the flow of candidates through the hall. They are not to bring any mobile phones or any other technology that could be used for communication within the premises of the examination centre.
- Any student found having mobile phone or any other electronic medium should be removed from the OSPE examination centre and an Unfair Means Case registered against him/ her.
- Both the Internal and External Examiners shall sit together and assess each candidate thoroughly on all topics awarding marks independently for each topic for responses to questions asked by either one of them.

## **ANONYMOUS OSPE FEEDBACK PROFORMA**

University of Health Sciences believes that the actual beneficiary of Medical Education is the Public of Pakistan. Therefore, the University has introduced clinically-oriented and community-based objectives in the teaching and learning strategies as well as the evaluation criteria. Replacing certain subjective components of the Practical Examination with Objectively Structured Performance Evaluation is yet another step by the University towards that goal.

The University also strongly believes that the students are the key stakeholders of the Medical Education Cycle therefore any improvement both qualitative and quantitative in Medical Education cannot be achieved without the input of our students.

The University has, therefore, developed an anonymous mandatory "Feedback Proforma" that the students are required to complete at the end of each OSPE and shall drop the same in the sealed boxes provided which will be delivered in confidence to the Examinations Department for study and analysis.

A copy of the "Feedback Proforma" is provided for your information and perusal.



**STUDENT'S FEEDBACK FORM**  
**UNIVERSITY OF HEALTH SCIENCES LAHORE**

**EXAMINATION:** \_\_\_\_\_

**SUBJECT:** \_\_\_\_\_

**OSPE SECTION**

**SA = Strongly Agree, A = Agree, U = Uncertain, DA = Disagree, SDA =**

**Instructions: COMPULSORY & ANONYMOUS, fill all sections and tick appropriate box.**

**1. PRE EXAMINATION ARRANGMENTS**

a) Were you sent / conveyed information about time,  
SDA SA A U DA  
place and format in time?

**2. EXAMINATION CONDUCT:**

a) Waiting area (comfortable, provided with basic amenities etc.) SA A U DA  
SDA

b) Timings observed punctually? SA A U DA  
SDA

c) Instructions clearly conveyed prior to start of examination? SA A U DA  
SDA

d) Conducting staff helpful / cooperative? SA A U DA  
SDA

e) Instructions on stations were clear / concise? SA A U DA  
SDA

f) Attitude of Examiner? SA A U DA  
SDA

g) Organization of flow between stations? SA A U DA  
SDA

h) Time provided in tasks? SA A U DA  
SDA

**3. GENERAL ATMOSPHERE OF EXAMINATION HALL WAS**

**CONDUCTIVE TO SMOOTH CONDUCT OF OSPE?** SA A U DA  
SDA

**4. OVERALL CONDUCT OF EXAMINATION CANNOT**

**BE IMPROVED.** SA A U DA  
SDA

**IF THE ANSWER IS ANYTHING BUT SA / A PLEASE EXPLAIN.**

**5. CURRICULUM OF THE SUBJECT AND THE QUALITY**

**OF ITS TEACHING CANNOT BE IMPROVED?** SA A U DA  
SDA

**IF THE ANSWER IS ANYTHING BUT SA / A PLEASE EXPLAIN.**

**6. ANY SUGGESTIONS FOR IMPROVING MEDICAL EDUCATION SYSTEM AT UHS?**