

Examination Department

UHS/CE-08/____

Dated: 12.07.2008

Subject: Minutes of the Meeting

Venue Workshop Room UHS Lahore

Date 12-07-08

Participants:

Prof. Mohammad Jahangir	Allama Iqbal Medical College, Lahore.
Prof. M. Rashid Zia	Allama Iqbal Medical College, Lahore.
Prof. Arif Mehmood Siddiqui	Allama Iqbal Medical College, Lahore.
Prof. Masood Rashid	Allama Iqbal Medical College, Lahore.
Prof. Mohammad Mujeeb	Service Institute of Medical Sciences, Lahore.
Prof. Mohammad Ali	Service Institute of Medical Sciences, Lahore.
Prof. Aziz Ur Rehman	Service Institute of Medical Sciences, Lahore.
Prof. Khalid Bashir	Postgraduate Medical Institute, Lahore.
Prof. Jamshed Nasir	FMH, College of Medicine & Dentistry, Lahore.
Assoc. Prof. Robina Sohail	Service Institute of Medical Sciences, Lahore.
Assoc. Prof. Nadeem Hafeez Butt	Allama Iqbal Medical College, Lahore.
Dr. Junaid Sarfraz Khan	Controller of Examinations, UHS Lahore.
Prof. Dr. I. A. Naveed	Director Medical Education, UHS Lahore.

Proceedings:

Vice Chancellor UHS, Lahore convened a meeting of the Steering Committee of OSPE in Clinical Sciences at UHS at 9:00 am to discuss the progress in the development of the formats of Objectively Structured Performance Evaluation (OSPE) components as well as Model Papers and Tables of specifications in the Clinical Sciences, MBBS.

All the participants unanimously agreed on making the Practical Examination more objective and standardized in line with Best Evidence Medical Education (BEME) and local needs.

Following thorough review and after taking all logistic angles in consideration a consensus document on the breakup of Awards, number of OSPE Questions in each subject, Duration of each OSPE Question and logistics & conduct of OSPE examination was finalized and is attached for your information, perusal and forward dissemination to all concerned.

The Steering Committee also made the following recommendations:

- 1.** It is proposed that a number of practice sessions should be held up to the commencement of Clinical Examinations to familiarize both the candidates as well as the Examiners in conducting OSPE.
- 2.** The UHS should publish posters which should be widely displayed at all relevant sites in all institutions.
- 3.** A video / CD on the pros and cons, conduct and logistics of OSPE should be made by the Department of Examination and made available on the website as well as distributed to all concerned.

The meeting ended on a note of thanks by the Chair.

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Practical Marks Distribution of Clinical Sciences

Subject	Current					Proposed					No. of OSPE Questions	Marks per OSPE Question
	Clinical		Total Clinical	Structured Viva	Grand Total	Clinical		Total Clinical	OSPE	Grand Total		
	Short Case	Long Case				Short Case	Long Case					
Medicine	120	90	210	65	275	120	90	210	65	275	13	5
Surgery	100	70	170	55	225	100	70	170	55	225	11	5
Obstetrics & Gynaecology	100	N.A.	100	35	135	100	N.A.	100	35	135	14	2.5
Paediatric Medicine	65	N.A.	65	25	90	65	N.A.	65	25	90	10	2.5
Eye	50	N.A.	50	40	90	50	N.A.	50	40	90	10	4

* Time at each OSPE Station = 4 minutes.

Conduct of OSPE

- The Batches for OSPE will be 13 students strong per Clinical Unit each and the same batch will be examined in the clinical competence on the same day.
- This means that in Institutions where there are four Clinical Units 52 students will undergo OSPE and Clinical Examination on any particular day.
- All OSPE Questions will be sent by the Department of Examinations UHS in sealed confidential envelopes to each center clearly marked for each day of Examination and shall be kept secure in our Regional Safety Lockers at respective centers.
- Each sealed confidential envelope will contain both observed and non-observed questions, complete with keys and clear instructions for the candidate, the examiner and the organizer/ convener.
- There will be at least two observed stations in each subject on each day of examination.
- For the observed stations a checklist will be provided for the raters for objective rating of the candidate.
- For any particular day of Examination the same OSPE questions will be sent to each center to maintain standardization.
- The sealed confidential envelope containing the OSPE questions for that particular day will be collected from the UHS regional safe locker by the Convener, Internal and External Examiners in the presence of the Principal or his nominee and the Regional Coordinator up to Two hours before the commencement of Examination.
- Each packet of examination material will contain for that particular day the complete set of OSPE questions with keys and instructions for the candidates and the examiners.
- The Practical Answer Books for non-observed stations will be sent separately to each centre one for each candidate.
- The candidates are to record their responses on the Practical Answer Books which will be collected at the end of the OSPE session.
- The Internal and External Examiners will evaluate the responses of each candidate on the same day and transfer the awards on to the 'Practical Award List' and submit it the same day to the Department of Examinations.
- Each batch of the candidates while waiting for the OSPE in the waiting area should be briefed about the OSPE process and the layout of the OSPE hall. They are not to bring any mobile phones or any other technology that could be used for communication within the premises of the examination centre.
- Any student found having mobile phone or any other electronic medium should be removed from the OSPE examination centre and an Unfair Means Case registered against him/ her.
- Each candidate before leaving the OSPE Hall will fill in a mandatory feedback proforma which should be returned to the Examinations Department the same day together with the award list and the OSPE response sheets in the same sealed confidential envelope.
- It is proposed that a number of practice sessions should be held up to the commencement of clinical examinations to familiarize both the candidates as well as the examiners in conducting OSPE.