



UNIVERSITY OF HEALTH SCIENCES LAHORE

Minutes of the Meeting of Grievance Redressal Committee

A meeting of the Grievance Redressal Committee was held on **Tuesday, 7th April 2026**, at **03:00 PM** in the Mahmood Senate Hall, University of Health Sciences, Lahore.

The following participated in the meeting.

1. **Dr. Asim Pervaiz** (Convener)
In Charge, Department of Human Genetics & Molecular Biology, UHS
2. **Mr. Muhammad Atif** (Member)
Director Media & Publications, UHS
3. **Dr. Hummad Hussain** (Member)
Additional Registrar (Statutory Meetings), UHS
4. **Mr. Hassan Abidi** (Member)
Deputy Registrar, Legal, UHS
5. **Mr. Sufyan Ali** (Co-opted)
Biomedical Engineer/ Secretary, Technical Committee, UHS
6. **Mr. Waqas Latif** (Secretary)
Data Analyst, QEC, UHS

Agenda:

1. Tender for procurement of reagents/chemicals and consumables under the HEC grant LCF (601) for the project of "Fecal Micro Biota Profiling and Molecular Biomarkers for Colorectal Cancer Screening at early stages". Tender No: UHS/PUR/R&M/25/218

Discussion

The Committee deliberated upon the grievance submitted by M/s Bio Sphere Marketing regarding the technical evaluation of LOT-1 under the Tender for procurement of reagents/chemicals and consumables under the HEC grant LCF (601) for the project of "Fecal Micro Biota Profiling and Molecular Biomarkers for Colorectal Cancer Screening at early stages". The firm stated that the quantity details in LOT-1 were missed unintentionally. The firm also mentioned that it had accepted all the terms and conditions of the tender and was able to supply the required quantities as given in the bidding documents, or any additional quantities as required by the University.

The Committee carefully reviewed the bidding documents, technical specifications, and BOQ. It was noted that bidders were required to clearly mention the quantity and configuration in the prescribed format. The evaluation was to be done strictly on the basis of the documents submitted with the bid, according to PPRA Rules, 2014 (as amended).

The Committee observed that there was no provision in the bidding documents to assume or interpret missing information. The firm did not mention the quantity in its technical bid and did not quote it as required in the BOQ. Therefore, the Committee found that the specified bid for LOT-1 did not meet the stated requirements of the bidding documents.

Conclusion:

After detailed deliberation and examination of all documents, the Committee unanimously decided that the technical evaluation was carried out according to PPRA Rules, 2014 (as amended), and the bidding documents.

Since the firm did not provide the required quantity in the prescribed format for LOT-1 in its technical bid on the bidder's letterhead, the bid was correctly declared **non-responsive** for LOT-1. The grievance submitted by M/s Bio Sphere Marketing was not found valid and was therefore dismissed.



Dr. Asim Pervaiz
(Convener)
In Charge, Department of Human
Genetics & Molecular Biology, UHS

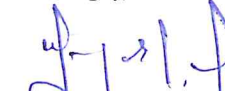


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(Secretary)
Data Analyst, QEC, UHS



Mr. Muhammad Shahzad
(Co-opted)
Representative of the Purchase
Department



Mr. Sufyan Ali
(Co-opted)
Secretary, Technical
Committee, UHS